

Event Policy

Date approved:	4 January 2021	Effective start date:	1 January 2021
Policy Number:	ISV008	Version number:	1.0
Review date:	January 2022		
Related Policies/ Procedures/Forms:	Officials Reimbursement Policy		

1. Purpose

To outline the requirements for events being conducted in Victoria and the associated fees.

2. Application

This policy applies to all Clubs conducting events endorsed by the Association.

3. Victorian events

3.1 Applying to hold an event

At the start of the year each Club will provide events for inclusion in the Association calendar.

3.2 Event fee

Reimbursements for Association officials and judges must be paid for by the club in accordance with the Officials Reimbursements Policy. This will be invoiced within 30 days of the conclusion of the event. In the instance of officials or judges traveling from interstate at the Associations request, the Association will pay 50% of the cost of these expenses up to the value of \$1000 per year, per club.

3.3 Champ series

Each club is permitted to apply for Champ Series/Benchmark status for one event per year. The request must go to the Association for review and final decision before a nomination to Ice Skating Australia can be completed.

3.4 Ice Skating Victoria obligations

The Association is responsible for:

- a. supplying the judging system
- b. rostering the officials and judges for all approved events
- c. rostering a referee, or judge if one is not available, to preside over the skating order draw
- d. providing all event results at the event, and publishing them online after the event

3.5 Club obligations

The Club is responsible for:

- a. Scheduling the event in coordination with the Association
- b. Providing refreshments for the Association officials and judges
- c. Ensuring there is at minimum one level 2 trained first aid officer at the event. The first aid officer can either be a volunteer or a paid rink employee. They do not need to be rink-side for the event, but must be able to attend quickly if there is an incident. The competition convenor must be able to reach the first aid officer on request of the referee.

5. Definitions

Association Ice Skating Victoria

ISV Ice Skating Victoria

ISA Ice Skating Australia

6. Version history

Version	Approval date	Changes
1.0	4 January 2021	Initial version